

GOLDEN GATE LANGUAGE SCHOOLS, INC.

4425 FORTRAN DR., SUITE 100, SAN JOSE, CA 95134-2300 USA

PHONE: 1 (408) 374-9954 www.goldengatelanguage.com

INTENSIVE ENGLISH PROGRAM ENROLLMENT AGREEMENT International Student

Date February 1, 2020

SEVIS ID#

Student ID#

STUDENT INFORMATION

Name SAMPLE,
US Address

Permanent
Address

US Phone
e-mail

Phone
e-mail

Contact

Country of Birth
Country of Citizenship

Relationship

Birth Date

Phone
e-mail

Gender Male Female

Insurance

COURSE INFORMATION

Course **Full-Time: General Track: 3 - Session Initial Enrollment (240 Total Clock Hours)**

ESTIMATED TOTAL TUITION CHARGE FOR 12-LEVELS OF GENERAL TRACK PROGRAM: 13,500

Period of Enrollment (Financial Obligation) From 3/3/2020 To 5/28/2020

48 class days of Financial Obligation

Registration Fee (nonrefundable) \$100.00

Tuition: 3 sessions at \$1200.00/session \$3600.00
days at /day

Other: SEVIS Payment \$350 + GGLS Processing Fee \$25 (nonrefundable) \$375.00

Express Mail (\$80 min) + Placement Test Fee \$20 (nonrefundable) \$100.00

Student Tuition Recovery Found Fee (nonrefundable) \$0.00

TOTAL COST OF ENROLLMENT \$4,175.00

Less Amount Paid on Payment by \$580.00

Registration Fee \$100 + SEVIS Fee Payment \$375 + Tuition Deposit \$25 + Express Mail \$80

BALANCE DUE \$3,595.00

Tuition Balance \$3575 + Placement Test Fee \$20 - Need proof of Medical Insurance

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later in accordance with the California Education Code CEC §94911(e)(1) CCR §71800(d). **The last day to cancel the enrollment is March 3, 2020.**

This is to certify that the "Course Information" as stated on this Enrollment Agreement and the Terms and Conditions (CIEPTC020120) were given to me and understood by me prior to any payment being made. Education Code 94911(k) "The enrollment agreement is legally binding when signed by the student and accepted by the institution." I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

Signature

Name Printed

Date

Vivian Tsung

2/1/2020

Signature

GGLS Authorized Employee

Date

ENROLLMENT AGREEMENT (cont.)

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION. The transferability of credits you earn at Golden Gate Language Schools is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the level you earn/complete in the Intensive English Program is also at the complete discretion of the institution to which you may seek to transfer. If the level that you earn/complete at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Golden Gate Language Schools to determine if your level will transfer. CEC §94911(h) and §94909(a)(15)

If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid programs funds. CEC §94911(e)(2)

If a student obtains a loan to pay for an educational program, the student will have responsibility to repay the full amount of the loan plus interest, less the amount of any refund. CEC §94911(f)

If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: CEC §94911(g)

- (1) The federal or state government or a loan guarantee agency may take action against the student, including applying ant income tax refund to which the person is entitled to reduce the balance owed on the loan.
- (2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet. CEC §94911(i)

Initial _____ Date _____

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education, CEC §94909(a)(3)

Addresses: 1747 N. Market Blvd., Ste. 225, Sacramento, CA 95833
P.O. Box 980818 West Sacramento, CA 95798-0818
Web site address: www.bppe.ca.gov
Telephone Numbers: (888) 370-7589 or (916) 574-8900
Fax Numbers: (916) 263-1897 or (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (Toll-free telephone #: (888) 370-7589) or by completing a complaint form, which can be obtained on the bureau's Internet Web site (www.bppe.ca.gov). CEC §94909(a)(3)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. CCR §76215(a)

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program. CCR §76215(a)

Instruction will be provided at the following address:
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Phone 1-408-374-9954 Fax 1-408-374-9429 www.goldengatelanguage.com

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- Cancellation shall occur when you give notice of cancellation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

WITHDRAWAL FROM THE PROGRAM

- You may withdraw from the program at any time. The refund policy below will be used to calculate your refund based on your last date of attendance (LDA).
- Failure to comply with school policies such as attendance or academic progress can result in automatic withdrawal. If it becomes necessary for the school to automatically withdraw you from our program, the refund policy below will be used to calculate your refund based on your last date of attendance (LDA).

REFUND POLICY

Cancellation

- Rejection: If an applicant is rejected by GGLS for enrollment, a full refund will be made.
- Visa Denial: If a prospective student has his/her visa application rejected, GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.
- Program Cancellation: If GGLS cancels a program subsequent to a student's enrollment, GGLS will refund all monies paid by the student.
- Cancellation Prior to the Start of Class or No Show: If an applicant accepted by GGLS cancels prior to the start of scheduled classes or never attends class (no show), GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.

Program, Schedule, or Session Change

- Program, schedule or session changes that result in refund will be processed within 30 days of the date of the approved change.

Withdrawal/Termination

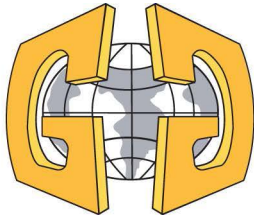
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Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment.

Agency students: should you shorten your period of enrollment or period of financial obligation, please also contact your agency.

PAYMENT POLICY

- Tuition payments (initial and subsequent Periods of Financial Obligation or Enrollment Periods) are due and payable on or before the first day of class. You are expected to attend continuously for the contracted period of enrollment. No tuition credit is given for days missed for any reason. Any special circumstances will require written pre-approval from the Director.
- The Registration Fee is nonrefundable.
- The Placement Test Fee is nonrefundable once the test code is generated.
- The California Student Tuition Recovery Fund is nonrefundable.
- The SEVIS Fee payment and SEVIS processing fee are nonrefundable.
- Textbooks and material fees are nonrefundable.
- There is a late fee of \$10 for any balance outstanding by the end of the first day of class.
- There is a \$35 fee for any check returned by the bank.



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Institution/School Code 4305851

SCHOOL PERFORMANCE FACT SHEET 2017 & 2018 Calendar Years

Intensive English Program Full-Time

On-Time Completion Rates (Graduation Rates)

Full-time courses are 4.5 – 6 hours/day. Each student's course length is determined by the student. To graduate, each student must finish his or her chosen course length.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	70	63	61	97%
2018	53	52	52	100%

Students are entitled to a list of the sources of information used to substantiate the completion rates. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Students Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	70	61	0	0	0
2018	53	62	0	0	0

This program does not lead to employment

Gainfully Employed Categories

Part-Time vs. Full Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

This institution does not place students in jobs.

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

This program does not lead to employment

Self-Employed/ Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

This program does not lead to employment

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

This program does not lead to employment

Student's Initials _____ **Date** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who failed First Available Exam	Passage Rate
2017	61	0	0	0	0
2018	52	0	0	0	0

This program does not require state license examinations

Student's Initials _____ **Date** _____

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Salary and Wage Information

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001-\$25,000	\$35,001-\$40,000	\$40,001-\$45,000	\$45,001-\$50,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

This program does not lead to employment

Student's Initials _____ **Date** _____

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Cost of Educational Program

Total Charges for the 12-month program for students completing on-time in 2018: \$12,700-16,900
Additional charges may be incurred if the program is not completed on-time.

Student's Initials _____ **Date** _____

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Federal Student Loan Debt

Students at Golden Gate Language Schools are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials _____ **Date** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone numbers (888) 370-7589 or by fax (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Signature

Name Printed

Date

School Official Signature

Name Printed

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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- Cancellation shall occur when you give notice of cancellation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND POLICY

Cancellation

- Rejection: If an applicant is rejected by GGLS for enrollment, a full refund will be made.
- Visa Denial: If a prospective student has his/her visa application rejected, GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.
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Program, Schedule, or Session Change

- Program, schedule or session changes that result in refund will be processed within 30 days of the date of the approved change.

Withdrawal/Termination

- Refunds will be calculated based on the last date of attendance (LDA). If the LDA is before or at 60% of their period of financial obligation, GGLS will retain a prorated amount of tuition. For students whose last date of attendance occurs after 60% of the period of obligation, GGLS will retain all of the charges for that period.

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**INTENSIVE ENGLISH PROGRAM
ENROLLMENT AGREEMENT
IEP**

Date February 1, 2020

SEVIS ID#

Student ID#

STUDENT INFORMATION

Name SAMPLE,
US Address

Permanent
Address

US Phone
e-mail

Phone
e-mail

Contact

Country of Birth
Country of Citizenship

Relationship

Birth Date

Phone
e-mail

Gender Male Female

Insurance

COURSE INFORMATION

Course Part-Time: Three Classes per Day (48 Total Clock Hours)

ESTIMATED TOTAL TUITION CHARGE FOR 12-LEVELS OF PART-TIME (3 CLASSES) PROGRAM: \$9,960

Period of Enrollment (Financial Obligation) From 3/3/2020 To 3/30/2020 16 class days of Financial Obligation

Registration Fee (nonrefundable) \$100.00

Tuition: 1 sessions at \$880.00 /session \$880.00
days at /day

Other: Placement Test Fee (nonrefundable) \$20.00

Student Tuition Recovery Fund Fee (nonrefundable) \$0.00

TOTAL COST OF ENROLLMENT **\$1,000.00**

Less Amount Paid on Payment by

BALANCE DUE **\$1,000.00**

STUDENT'S RIGHT TO CANCEL

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Signature

Name Printed

Date

Vivian Tsung

2/1/2020

Signature

GGLS Authorized Employee

Date

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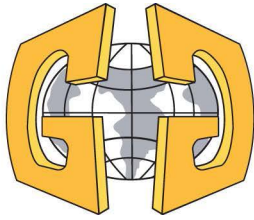
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- Textbooks and material fees are nonrefundable.
- There is a late fee of \$10 for any balance outstanding by the end of the first day of class.
- There is a \$35 fee for any check returned by the bank.



GOLDEN GATE LANGUAGE SCHOOLS

4425 Fortran Drive, Suite 100 • San Jose, California 95134-2300 • USA

Phone 1 (408) 374-9954 • www.goldengatelanguage.com

Institution/School Code 4305851

SCHOOL PERFORMANCE FACT SHEET 2017 & 2018 Calendar Years

Intensive English Program Part-Time

On-Time Completion Rates

Part-time courses are 1.5 – 3 hours/day. Each student's course length is determined by the student. To graduate, each student must finish his or her chosen course length.

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Number of On-Time Graduates ³	On-Time Completion Rate ⁴
2017	111	110	108	98%
2018	78	77	74	96%

Students are entitled to a list of the sources of information used to substantiate the completion rates. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Students Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	111	108	0	0	0
2018	78	74	0	0	0

This program does not lead to employment

Gainfully Employed Categories

Part-Time vs. Full Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

This program does not lead to employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

This program does not lead to employment

Self-Employed/ Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

This program does not lead to employment

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

This program does not lead to employment

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who failed First Available Exam	Passage Rate
2017	108	0	0	0	0
2018	74	0	0	0	0

This program does not require state license examinations

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

This program does not lead to employment

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total Charges for the 12-month program for students completing on-time in 2018: \$4,980-9,720

Additional charges may be incurred if the program is not completed on-time.

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Golden Gate Language Schools are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone numbers (888) 370-7589 or by fax (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Signature

Name Printed

Date

School Official Signature

Name Printed

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later in accordance with the California Education Code CEC §94911(e)(1) CCR §71800(d). **The Last day to cancel the enrollment is _____**

STUDENT'S RIGHT TO CANCEL

- You have the right to cancel the Enrollment Agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.
- Cancellation shall occur when you give notice of cancellation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND POLICY

Cancellation

- Rejection: If an applicant is rejected by GGLS for enrollment, a full refund will be made.
- Visa Denial: If a prospective student has his/her visa application rejected, GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.
- Program Cancellation: If GGLS cancels a program subsequent to a student's enrollment, GGLS will refund all monies paid by the student.
- Cancellation Prior to the Start of Class or No Show: If an applicant accepted by GGLS cancels prior to the start of scheduled classes or never attends class (no show), GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.

Program, Schedule, or Session Change

- Program, schedule or session changes that result in refund will be processed within 30 days of the date of the approved change.

Withdrawal/Termination

- Refunds will be calculated based on the last date of attendance (LDA). If the LDA is before or at 60% of their period of financial obligation, GGLS will retain a prorated amount of tuition. For students whose last date of attendance occurs after 60% of the period of obligation, GGLS will retain all of the charges for that period.

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment. Agency students: should you shorten your period of enrollment or period of financial obligation, please also contact your agency.

GOLDEN GATE LANGUAGE SCHOOLS, INC.

4425 FORTRAN DR., SUITE 100, SAN JOSE, CA 95134-2300 USA

PHONE: 1 (408) 374-9954 www.goldengatelanguage.com

**PRIVATE/CUSTOM PROGRAM
ENROLLMENT AGREEMENT**

Private

Date February 1, 2020

SEVIS ID#

Student ID#

STUDENT INFORMATION

Name SAMPLE,
US Address

Permanent
Address

US Phone
e-mail

Phone
e-mail

Contact

Country of Birth
Country of Citizenship

Relationship

Birth Date

Phone
e-mail

Gender Male Female
Insurance

COURSE INFORMATION

Course Private English Instruction (10 Total Clock Hours)

ESTIMATED TOTAL TUITION CHARGE FOR 10 HOUR MINIMUM PRIVATE LESSONS: \$700

Period of Enrollment (Financial Obligation) From 3/3/2020 To 3/30/2020 5 class days of Financial Obligation

Registration Fee (nonrefundable) \$100.00

Tuition: sessions at /session
days at /day

Other: Tuition: 10 hours at \$70.00/hour \$700.00

Placement Test Fee (nonrefundable) \$20.00

Student Tuition Recovery Fund Fee (nonrefundable) \$0.00

TOTAL COST OF ENROLLMENT \$820.00

Less Amount Paid on Payment by

BALANCE DUE \$820.00

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later in accordance with the California Education Code CEC §94911(e)(1) CCR §71800(d) . **The last day to cancel the enrollment is March 3, 2020.**

This is to certify that the "Course Information" as stated on this Enrollment Agreement and the Terms and Conditions (CEPTC031520) were given to me and understood by me prior to any payment being made. Education Code 94911(k) "The enrollment agreement is legally binding when signed by the student and accepted by the institution." I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

Signature Name Printed Date

Signature Vivian Tsung 2/1/2020

Signature GGLS Authorized Employee Date

ENROLLMENT AGREEMENT (cont.)

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION. The transferability of credits you earn at Golden Gate Language Schools is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the level you earn/complete in the Intensive English Program is also at the complete discretion of the institution to which you may seek to transfer. If the level that you earn/complete at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Golden Gate Language Schools to determine if your level will transfer. CEC §94911(h) and §94909(a)(15)

If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid programs funds. CEC §94911(e)(2)

If a student obtains a loan to pay for an educational program, the student will have responsibility to repay the full amount of the loan plus interest, less the amount of any refund. CEC §94911(f)

If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur: CEC §94911(g)

- (1) The federal or state government or a loan guarantee agency may take action against the student, including applying ant income tax refund to which the person is entitled to reduce the balance owed on the loan.
- (2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet. CEC §94911(i)

Initial _____ Date _____

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education, CEC §94909(a)(3)

Addresses: 1747 N. Market Blvd., Ste. 225, Sacramento, CA 95833
P.O. Box 980818 West Sacramento, CA 95798-0818
Web site address: www.bppe.ca.gov
Telephone Numbers: (888) 370-7589 or (916) 574-8900
Fax Numbers: (916) 263-1897 or (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (Toll-free telephone #: (888) 370-7589) or by completing a complaint form, which can be obtained on the bureau's Internet Web site (www.bppe.ca.gov)." CEC §94909(a)(3)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. CCR §76215(a)

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program. CCR §76215(a)

Instruction will be provided at the following address:
Golden Gate Language Schools, 4425 Fortran Drive, Suite 100, San Jose, CA 95134 USA
Phone 1-408-374-9954 Fax 1-408-374-9429 www.goldengatelanguage.com

STUDENT'S RIGHT TO CANCEL

- You have the right to cancel the Enrollment Agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.
- Cancellation shall occur when you give notice of cancellation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

WITHDRAWAL FROM THE PROGRAM

- You may withdraw from the program at any time. The refund policy below will be used to calculate your refund based on your last date of attendance (LDA).

REFUND POLICY

Cancellation

- Rejection: If an applicant is rejected by GGLS for enrollment, a full refund will be made.
- Program Cancellation: If GGLS cancels a program subsequent to a student's enrollment, GGLS will refund all monies paid by the student.
- Cancellation Prior to the Start of Class or No Show: If an applicant accepted by GGLS cancels prior to the start of scheduled classes or never attends class (no show), GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.

Program or Schedule Change

- Program and schedule changes that result in refund will be processed within 30 days of the date of the approved change.

Withdrawal/Termination

- Refunds will be calculated based on the last date of attendance (LDA).

Refunds can only be paid to the person or company from whom the funds originated and in the form of the original payment.

Agency students: should you shorten your period of enrollment or period of financial obligation, please also contact your agency.

SCHEDULING

- Most classes are scheduled for a minimum of 1.5 hours. Classes of two or more hours in length will include a ten (10) minute break.
- Classes will begin and end at the prearranged time even in the event of a student's delayed arrival.
- If the student has not arrived within 30 minutes of the scheduled time, the class is cancelled and considered as class attended. Tuition will be charged

24-HOUR CANCELLATION POLICY

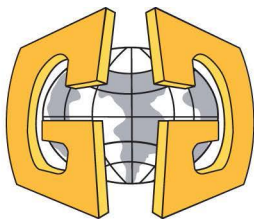
- To cancel a class, notify the school on a business day at least 24 hours in advance of the scheduled lesson. Notification can be in the form of calling and leaving a message at the school or sending an email to the Director.
- Cancellations made less than 24 hours in advance will considered as scheduled class attended. Tuition will be charged.

BILLING POLICY FOR SPONSORING ORGANIZATIONS

- A formal letter of authorization or a purchase order from the sponsoring organization must be on file with Golden Gate Language Schools before the first day of class.

PAYMENT POLICY

- Tuition payments (initial and subsequent Periods of Financial Obligation or Enrollment Periods) are due and payable on or before the first day of class.
- The Registration Fee is nonrefundable.
- The Placement Test Fee is nonrefundable once the test code is generated.
- The California Student Tuition Recovery Fund is nonrefundable.
- Textbooks and material fees are nonrefundable.
- There is a \$35 fee for any check returned by the bank.



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Institution/School Code 4305851

SCHOOL PERFORMANCE FACT SHEET

2017 & 2018 Calendar Years

Private Program

On-Time Completion Rates

Private Programs are 1.5 hours/lesson. Each student's course length is determined by the student. To graduate, each student must finish his or her chosen course length.

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Number of On-Time Graduates ³	On-Time Completion Rate ⁴
2017	3	3	3	100%
2018	5	5	5	100%

Students are entitled to a list of the sources of information used to substantiate the completion rates. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Students Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	11	11	0	0	0
2018	3	3	0	0	0

This program does not lead to employment

Gainfully Employed Categories

Part-Time vs. Full Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

This program does not lead to employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

This program does not lead to employment

Self-Employed/ Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

This program does not lead to employment

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

This program does not lead to employment

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number who failed First Available Exam	Passage Rate
2017	11	0	0	0	0
2018		0	0	0	0

This program does not require state license examinations

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,001-\$25,000	\$35,001-\$40,000	\$40,001-\$45,000	\$45,001-\$50,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

This program does not lead to employment

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total Charges for the 12-month program for students completing on-time in 2018: \$800

Additional charges may be incurred if the program is not completed on-time.

Student's Initials _____ Date _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Golden Gate Language Schools are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student's Initials _____ Date _____

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone numbers (888) 370-7589 or by fax (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Signature

Name Printed

Date

School Official Signature

Name Printed

Date

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
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- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
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- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
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STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later in accordance with the California Education Code CEC §94911(e)(1) CCR §71800(d). **The Last day to cancel the enrollment is _____**

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- You have the right to cancel the Enrollment Agreement and get a refund. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred and fifty dollars (\$250), if the notice of cancellation is made prior to or on the first day of instruction or the seventh day after enrollment whichever is later.
- Cancellation shall occur when you give notice of cancellation. You or your sponsor can do this verbally (in person or by phone) or written (by email or postal mail).
- The notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.

REFUND POLICY

Cancellation

- Rejection: If an applicant is rejected by GGLS for enrollment, a full refund will be made.
- Visa Denial: If a prospective student has his/her visa application rejected, GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.
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- Cancellation Prior to the Start of Class or No Show: If an applicant accepted by GGLS cancels prior to the start of scheduled classes or never attends class (no show), GGLS shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250) and less a maximum of \$500 non-refundable fees clearly itemized in the enrollment agreement as nonrefundable.

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